



PUBLIC SERVICE OF PAPUA NEW GUINEA

Date:

To:

Dear Sir,

SUBJECT: APPOINTMENT TO THE PUBLIC SERVICE

Congratulations! You are hereby appointed as a Probationary Officer in the Public Service. Your salary will commence at the base grade of the salary range for this position.

Designation		Grade	

Position No		Salary Range (Kina p.a)	

Please note that you will be on probation for a period of 12 months and that you must apply thereafter to become a Permanent Officer. During this period, an Induction Course and appraisal of your performance will be conducted to assess your eligibility to become a permanent officer.

It would be appreciated if you could contact the HRM Division of this department on phone no..... to confirm when you are available to report for work.

Yours sincerely,

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Secretary